



Privacy Policy

What information do we collect about you?

We collect information about you when we enter into contracts with you and to manage your account with us. Depending on the nature of our business relationship, this information may include:

- Full Name / Company Name
- Address
- Contact Names and Numbers
- Email Addresses
- Bank Details
- National Insurance Numbers
- HMRC UTC
- VAT Registration Number

Using your Personal Information

We collect information about you to enable us to set up and administer our contractual relationship with you and to comply with legislation. We work with a number of trusted suppliers, agencies and businesses in order to provide you with the high-quality service you expect from us.

Some examples of the categories of third parties with whom we may share your data are:

- IT Companies - MA Ventures works with businesses that support our website and other business systems
- Government Agencies – MA Ventures is legally required to report certain information to government agencies such as HMRC

If you provide us with details of third parties, ie trade references, please ensure you have received their consent to use their details in this way, prior to submitting them to us.

How long we keep your information

MA Ventures will only hold your information as long as required by legislation.

Your rights

You have the right to request from us

- access to personal information
- correction and deletion of your personal information
- withdrawal of consent of your personal information
- restriction of processing and objection to processing of your personal information
- lodge a complaint with the Information Commissioner's Office if you believe we have not complied with the requirements of GDPR with regards to your personal data



Further Information

If you have any concerns regarding how your data is processed, or require an overview of how we process personal data, a Record of Processing Activities (RoPA) is included within our Data Protection Policy and can be obtained by contacting accounts@mavltd.com

Approved By: M Armstrong

Date: July 2025

Position: Managing Director

Signed:

